



**Parent/Carer Information**

Name	
Relationship To Child	
Address (Proof Required)	
Postcode	
Home Phone	
Mobile	
E-Mail Address	

**Child's Details**

Name	
Date Of Birth	
Year Group	
Male/Female	
Name of Child's current/last school and Local Authority name	

**Application Details**

Is your application because of a change of address? Yes  No

Previous Address and Date Moved

Is your child an asylum seeker or refugee? Yes  No

Please state when your child arrived in Britain (dd/mm/yyyy) and include a copy of your child's passport

Nationality

Country Of Origin

Is your child in public care? (Looked after by the Local Authority) Yes  No

Does your child have a brother or sister in school? Yes  No

Name(s)

Does your child have a statement of Special Educational Needs (SEN) or Educational Health Care Plan?

Yes

No

Does your child have a disability?

Yes

No

If Yes please state nature of disability.

Has your child had any exclusions from any school?

Yes

No

If Yes please provide brief details of the exclusions.

School	Date Of Exclusion	Reason(s)
<input type="text"/>	<input type="text"/>	<input type="text"/>

***Information from this form will be used for the purposes of administering school admissions. All information is regarded as confidential and the personal data collected via this form may be processed or disclosed only within the limits of the current data protection notification.***

Proof of your home address must be supplied with this form. Acceptable proof includes a Council Tax bill, tenancy agreement or a mortgage statement.

Signature of Parent/Guardian

Date:

**Please take this form to your child's current school for completion then return to:  
Shireland Hall Primary Academy,  
Montague Road, Smethwick, B66 4PW**

**To be completed by your child's present school**

**Note to school - It is essential that all sections of this application are completed.**

School Name

Unique Pupil Number

Please give any information about the circumstances that have led to the parent's request.

Do you believe that a change of school would be in the best educational & social interest of the child?

Yes  No

Do you consider this child to be "Hard To Place" as set down in the Sandwell Fair Access Protocol?

Yes  No

Is the pupil on the Special Needs Code Of Practice?

Yes  No

SEN Stage Code Of Practice

If School Action Plus please indicate if Behaviour or Learning

For pupil designated as "Hard To Place" please contact the school to give details of any of the following:

Pupil Incident Log (include details of all fixed term exclusions) IEP, PSP, BSP, Home School Agreement, Risk Assessment, Attendance Print Out (please include print out for last full academic year as well as current year)

Details of other strategies used

**Intervention by other agencies**

Please give details of any intervention by outside agencies:

Agency	Details

**Current Levels/Sats Results**

Subject	Level/SAT's Results

**Please attach student attendance record and any other relevant additional information.**

Signature:

Position:

Date: